



APPLICATION FOR EMPLOYMENT

POSITION APPLIED FOR		Availability			OFFICE USE	
		Expected Monthly Salary			EMP ID	CSD (mmddyy)
NAME		ENGLISH		CHINESE		
surname		other names				
HK IDENTITY CARD NO. / TRAVEL DOCUMENT NO.	DATE OF BIRTH (mm/dd/yy)	AGE	PLACE OF BIRTH	NATIONALITY		
() Please specify: _____						
ADDRESS					TELEPHONE NO.	
					Home:	
					Other:	
LANGUAGE ABILITY (Please tick the appropriate box)				OTHER SKILLS (e.g. computer, typing, shorthand)		
	READ	WRITE	SPEAK ONLY			
English	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Cantonese	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Mandarin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Others: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
EDUCATION (Please attach relevant copies of certificates or diplomas)						
NAME & ADDRESS OF SECONDARY SCHOOL/COLLEGE/ UNIVERSITY		FROM (mm/yy)	TO (mm/yy)	GRADUATED (yes / no)	HIGHEST LEVEL COMPLETED / QUALIFICATION OBTAINED	
PROFESSIONAL QUALIFICATION (e.g. ACCA, RICS, MIE etc.)						
COMMUNITY SERVICE / EXPERIENCE THAT RELEVANT TO THIS JOB APPLICATION						

EMPLOYMENT BACKGROUND (in chronological order)

If you have previously been employed by McDonald's or McDonald's supplier, please indicate.

DATE		COMPANY NAME AND ADDRESS	POSITION HELD	IMMEDIATE SUPERVISOR'S NAME AND TITLE	MONTHLY INCOME		REASON FOR LEAVING
From (mm/dd/yy)	To (mm/dd/yy)				Basic Monthly Salary (\$)	Bonus, Allowances, Commission, etc. (\$)	

Do you have any relatives presently employed by McDonald's:-

Name	Relationship	Location

REFERENCE (Please name 2 latest employers as contact)

NAME	COMPANY	NAME	COMPANY
ADDRESS & TEL. NO.		ADDRESS & TEL. NO.	
OCCUPATION	YEARS KNOWN	OCCUPATION	YEARS KNOWN
Do you have any infectious disease? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please give details.	Have you ever been convicted of any crime? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please state when, where and disposition of the case.

I UNDERSTAND THAT MISREPRESENTATION, FALSIFICATION OR OMISSION OF FACTUAL INFORMATION REQUESTED ON THIS APPLICATION IS CAUSE FOR DISMISSAL IN ACCORDANCE WITH McDONALD'S POLICY. SHOULD I BE EMPLOYED, I HEREBY AGREE AND AUTHORISE McDONALD'S RESTAURANTS (HONG KONG) LTD. OR ASSOCIATES TO USE ALL MY PERSONAL DATA FOR EMPLOYMENT RELATED ADMINISTRATION, PROVISION OF COMPENSATION AND BENEFITS, AND CAREER TRAINING/DEVELOPMENT PURPOSES.

SIGNATURE: _____ DATE: _____

FOR OFFICE USE ONLY

First interviewed by: _____ Date: _____

Second interviewed by: _____ Date: _____

Confirmed to: Hire Reject Monthly Salary: HK\$ _____ Proposed CSD: _____

Department/Store (no.): _____ Title: _____

Approved by: _____ Date: _____